

BLACK RIVER PUBLIC SCHOOL
Board Meeting Minutes
June 26, 2017

Item 1. CALL TO ORDER

The regular meeting of the Board of Trustees of Black River Public School was called to order by President Stephanie Elhart at 5:36 pm on June 26, 2017, in room 229 at the school's Columbia Avenue campus. Recognition was made that a quorum was present through a roll call.

Item 2. ROLL CALL

Members Present:

Maria Carrizales-Alonzo, Gregory Christie, Ruth Crouch, Timothy DuMez, Stephanie Elhart, Chris McNaughton, Tom Pietri

Members Absent:

Mary Mims, Brian Porter

Staff Present:

Shannon Brunink (Head of School), Michelle Byrne (Administrative Assistant), John Donnelly (Dean of Students), Krista Ekdahl (BR Teacher), Jim Levering (Elementary Administrator), John Zoellner (Business Director)

Public Present:

Cheryl Edwards-Canon (GVSU Charter Schools Office), Errol Goldman (BRPS Attorney), Michael Camarota (BR Parent)

Media Present:

None

Item 3. APPROVAL OF MINUTES

There being no corrections, all minutes of the board's May 15, 2017 meeting were approved upon a motion by Ms. Elhart, seconded by Ms. Carrizales-Alonzo. (7-0)

Item 4. BUSINESS REPORT

Mr. Zoellner distributed and explained the May Financial Report. The Finance Committee met last week and a slight increase in per pupil funding is expected.

Item 5. PUBLIC HEARING

Ms. Elhart moved to suspend the board meeting rules and began the Public Hearing at 5:41 pm.

The Michigan School Code requires school boards to adopt a balanced budget for the general fund and school service funds prior to the July 1 beginning of a fiscal year. The Board's June meeting serves the statutory requirement for a budget hearing.

Mr. Zoellner presented the proposed current year budget revisions for the general fund and school service fund. Revisions were for the original 2016/2017 budgets adopted last June and are based on actual student count and state school aid appropriations.

BE IT RESOLVED that the final revised General Appropriation Resolution for the fiscal year ending June 30, 2017 be approved and adopted.

Upon a motion by Ms. Elhart, seconded by Mr. Pietri, the resolution carried unanimously. (7-0)

BE IT FURTHER RESOLVED that the revised School Service Fund Budget for the Food Service funds for the fiscal year ending June 30, 2017 be approved and adopted.

Upon a motion by Ms. Elhart, seconded by Ms. Carrizales-Alonzo, the resolution carried unanimously. (7-0)

BE IT RESOLVED that the original budget General Appropriation Resolution for the fiscal year ending June 30, 2018 be approved and adopted.

Upon a motion by Ms. Elhart, seconded by Ms. Carrizales-Alonzo, the resolution carried unanimously. (7-0)

BE IT FURTHER RESOLVED that the School Service Fund Original Budget for the fiscal year ending June 30, 2018 be approved and adopted.

Upon a motion by Ms. Elhart seconded by Mr. Christie, the resolution carried unanimously. (7-0)

Item 6. ADMINISTRATION REPORT

Mr. Levering was excited to share the success of the elementary field day on June 12th and indicated that he hoped to make it a yearly tradition. The 5th grade recessional was a wonderful way for the students to say a final farewell to those students moving on to the Middle School. First Lego League has held summer programming sessions and Mr. Levering was thrilled to share they he received a generous donation of a 3D printer for the elementary Tech program. Mr. Levering has organized an elementary community builder and will be attending a Whitecaps game on July 16th with many families. He also continues work on next years planners and handbooks.

Mr. Donnelly summarized Black River's Anti-Bullying Policy and explained a few student handbook updates. He also indicated that there are many sports camps taking place over the summer.

Motion to accept the 2017-2018 student handbook as written. The resolution passed unanimously upon a motion by Ms. Elhart, seconded by Ms. Carrizales-Alonzo. (7-0)

Mr. Brunink commended the Black River Seniors honored at this year's graduation and shared that they earned more than \$6 million in scholarships. Mr. Porter gave the board welcome and

Mr. Morse was selected by the students to speak at this year's event. The Senior Party was a great success and Mr. Brunink thanked those involved.

All three school improvement plans have been completed and interviews will take place for an open part time Spanish position. Contracts will be mailed to teachers later this week and updates are being made to the faculty handbook.

Mr. Brunink attended a recent Early Bird Breakfast where the Ottawa Area Superintendents discussed collaboration. He was also able to travel to Lansing with this group to meet with senators and discuss concerns of Michigan schools.

Mr. and Mrs. Ed and Tina Amaya were recognized for their work to plan this year's Black River Golf Outing. The \$15,500 raised will be put toward campus security upgrades. Mr. Brunink also asked Ms. Edwards Canon to pass along his appreciation for the Grand Valley Golf Outing which is highly anticipated each year.

Motion to continue Black River's participation with the Michigan High School Athletic Association. The resolution passed unanimously upon a motion by Ms. Elhart, seconded by Mr. Pietri. (7-0)

Item 7. PRESIDENT'S REPORT

Ms. Elhart thanked Mr. Christie for his service to Black River's Board of Trustees. He has been a trusted member since 2009 and she appreciated his keen eye on the financials. She then introduced Mr. Michael Camarota who is in the process of becoming a Black River board member. Miss Abby Frankhouse will be joined by Miss Sophia Camarota as next year's student board representatives. Ms. Elhart indicated that she has shared Mr. Brunink's Head of School evaluation with members of the board and expressed that they were very pleased with his work to elevate Black River in the community.

Motion to accept the Head of School evaluation from term January 2017 to June 2017. The resolution passed unanimously upon a motion by Ms. Elhart, seconded by Ms. Crouch. (7-0)

Item 8. ANNUAL ELECTION OF OFFICERS

Upon a motion by Ms. Crouch, seconded by Ms. Carrizales-Alonzo, which unanimously carried, the Board of Trustees elected the following individuals to be Black River Public School officers for 2017-2018 continuing until after the next election or until their successors are elected and take office. (7-0)

President	Stephanie Elhart
Vice President	Tom Pietri
Treasurer	Tim DuMez
Secretary	Mary Mims

Item 9. CONSENT AGENDA - Annual Organizational Issues

At the request of the GVSU Charter Schools Office, The Board annually addresses specific important Board designations, regardless of whether changes are to be made from previous

designations. Mr. Zoellner presented the Administration's proposed list of designations and outlined any changes.

Upon a motion by Ms. Elhart, seconded by Mr. Pietri, which unanimously carried, the Board of Trustees of Black River Public School approved the Annual Designations. (7-0)

Upon a motion by Ms. Elhart, seconded by Mr. Christie, which unanimously carried, the Board of Trustees of Black River Public School approved the following board meeting schedule for the 2017-2018 school year. (7-0)

August 21
September 18
October 17
November 20
December 18
January 15
February 19
March 19
April 16
May 21
June 25

Item 10. GVSU UPDATE

Ms. Edwards-Canon was delighted to be able to get to know Mr. Camarota and indicated that his approval is on the slate for approval at the July GVSU Board of Trustees meeting. He can then take the oath of office at Black River's August board meeting.

Item 11. OLD BUSINESS

Ms. Crouch shared that the new Black River website went live on June 14th and she has had an extremely positive experience working with Schoolpointe.

Item 12. NEW BUSINESS

Motion to accept Board Policy 5610: Restorative Practices and Board Policy 2261: Title I. The resolution passed unanimously upon a motion by Ms. Elhart, seconded by Mr. Christie. (7-0)

Mr. Brunink was proud to honor Ms. Crouch with the Jim VanPutten Outstanding Service Award and he thanked her for the many roles she has played at Black River.

Item 13. PUBLIC COMMENT/OPEN FORUM

There were no public comments.

Item 14. ADJOURN

There being no further business to come before the board, a motion was made by Ms. Elhart to adjourn the meeting at 6:58 pm. (7-0)

NEXT MEETING

The next regular meeting is scheduled for 5:30pm on August 21, 2017, at Black River Public School's Columbia Avenue campus.

Respectfully submitted,

Mary M. Mims, Secretary